

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON

STAFF MEETING MINUTES

June 5, 2013

The Columbia County Board of Commissioners met in scheduled session with Commissioner Henry Heimuller and Commissioner Anthony Hyde.

Commissioner Heimuller called the meeting to order.

RFP RESULTS FOR CC RIDER TRANSIT OPERATIONS:

Janet Wright provided the Board with a summary of the RFP process and information on the proposals received. The Board will need to approve the issuance of the Notice of Intent to Award so that staff can begin contract negotiations. After discussion, *Commissioner Hyde moved and Commissioner Heimuller seconded to approve the issuance of the Notice of Intent to Award the transit operations contract to First Transit. The motion carried unanimously.*

While present, Janet updated the Board on where they are at with regards to the transition from Metro West to First Transit. Commissioner Heimuller had questions on the maintenance costs as outlined in the proposals. Janet felt she would be better able to address those questions more thoroughly as negotiations begin. The Board asked that Janet schedule some time for the Board to meet the First Transit representatives.

JAIL UPDATE:

Sheriff Dickerson met with the Board to discuss the status of the Jail. They discussed the budget problems faced by the Jail and the need to increase operating revenue for the Jail to avoid having to shut it down. The Sheriff proposed that the County refer an operating levy in the amount of approximately .57/1000 for four years solely for the operation of the Jail. The Board was supportive of the idea and directed County Counsel to prepare the necessary paperwork.

AMENDMENT TO JAIL MAXIMUM POPULATION ORDER:

Sheriff Dickerson, Steve Atchison and Sarah Hanson met with the Board to discuss a recommendation prepared by the Sheriff to reduce the maximum jail capacity. In 2011 the Board of Commissioners approved a maximum number of inmates to be housed in the Jail at 150, reserving 85 beds for federal inmates. However, given the proposed budget beginning July 1, the Sheriff will not be able to house 150 inmates and still meet constitutional standards. The Sheriff is recommending that the maximum number of inmates be reduced to 110 with 85 reserved for federal inmates. Sarah described the process for establishing the maximum jail capacity. The Board is to first either adopt or reject the recommendation. The next step is to confer with judges and law enforcement officials in the County. The final step is to approve an order establishing the maximum allowable number of inmates and adopting standards for determining a jail population emergency. The Commissioners will work with staff to set up a meeting to confer

regarding the recommendation. With that, *Commissioner Hyde moved and Commissioner Heimuller seconded to adopt the Sheriff's recommendation for reducing maximum jail capacity to 110. The motion carried unanimously.*

MIDLAND & MARSHLAND ROAD RECYCLED ASPHALT RESURFACING:

Dave Hill, Tristan Wood and Kelly Lungberg, came before the Board seeking approval to purchase an asphalt emulsion product, ERS-RA by Envi-Roads, to pave Marshland District Road and Midland Road in Woodson. ERS-RA is an environmentally friendly, cold-mix product that the Road department has used in smaller applications. Gilliam County has used the product more extensively, and Tristan showed pictures of their project. Finally, the product can be applied at a significant "60%" cost savings. After discussion, *Commissioner Hyde moved and Commissioner Heimuller seconded to direct staff to proceed with a contract to purchase Envi-Roads emulsion product.*

The motion carried unanimously.

COUNTY/CCDA INSURANCE POLICY RENEWAL:

The Risk Management Committee members met with the Board to discuss the insurance proposal which was included in their packet. The group discussed a couple of options related to earthquake property limits, general liability and cyber liability. The Committee recommended that the Board approve the \$20 million dollar earthquake limit and increase liability insurance to \$10 million because of the relatively low cost to increase the coverage. The Committee also recommended that the Board not increase the cyber limit because the cost for additional coverage is very high relative to the additional limits offered. The Board agreed to accept the recommendations and add approvals to the next consent agenda, however they ask that they be provided some additional information about the earthquake coverage.

HOLD HARMLESS AGREEMENT FOR ST HELENS COMMUNITY FOUNDATION:

Cynthia Zemaitis discussed the Hold Harmless Agreement with the St. Helens Community Foundation for use of Courthouse property during 13 Nights of the River and other events in 2013. After some discussion on the use of the upper courthouse parking lot, she will make some minor changes to the agreement, obtain signatures and add approval to the next consent agenda.

There was no Executive Session held.

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With nothing further coming before the Board, the meeting was adjourned.

Dated at St. Helens, Oregon this 5th day of June, 2013.

BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON

By: _____

Henry Heimuller, Chair

By: _____

Anthony Hyde, Commissioner

By: _____ Not Present

Earl Fisher, Commissioner

By: _____

Jan Greenhalgh,
Board Office Administrator